

Prospect Park Association

Finance & Admin Committee Minutes, 2/24/22

Attendees: Susan Larson-Fleming, Britt Howell, Lupe Castillo, Lynn Von Korff, and David Frank

The committee continued discussing PPA's "required tasks list." Given dramatically reduced funding, it's a challenge to ensure all required activities are assigned and completed. Finance created a list of all PPA's required tasks, their deadlines, and who is responsible for each. Not all required tasks are assigned.

One such critical task is preparing PPA's Equitable Engagement plan. PPA must submit a draft 2023 Equitable Engagement Plan to NCR by August 1st. PPA's funding is contingent on NCR's approval of our Equitable Engagement Plan. Neighborhood orgs use NCR's Equitable Engagement worksheet form or "template" to describe their Plans.

The Committee recommends that each PPA committee fill out the Equitable Engagement Template, following NCR's instructions. Each committee will identify and describe their committee's 2023 equitable engagement activities using NCR's template. Committees will be provided with the Equitable Engagement Plan template (as a shared google docs form and Word document), a link to NCR's definition of an equitable engagement effort, and a copy of PPA's approved 2022 equitable engagement plan. Drafts will be due no later than July 1st so there is time to compile them into a PPA plan.

The next Finance and Admin meeting will be 6-7pm May 12th, 2022