



Exec Committee Minutes
March 14, 2016
6:30pm
PPA Office

Attendees: Christina Larson (President), Dick Poppele (Immediate Past President), Richard Adams (Vice President), Eric Amel (Secretary), Tamara Johnson (Treasurer), John Cushing (MemComm Chair), John Wicks (Zoning and Project Review Chair), Joe Ring (Historic District Committee), Jessica Buchberger (Staff), Vince Netz (guest), Susan Larson-Fleming (guest)

Absent: Ladan Yusuf (Glendale Committee Chair)

1. Christina welcomed the committee and guests and wished everyone a happy Pi Day.
2. Christina reviewed the consent agenda, and removed the "Special meeting minutes from February 18" from the list. Tamara motioned to approve the amended consent agenda, which was seconded and approved unanimously. This motion accepted the following: Executive Committee Minutes from January 8; Notes from Executive Committee discussion on February 8th (quorum not reached for meeting); Admin Committee report from January; Admin report from February; Zoning and Project Review Report from February, Zoning and Project Review report from March; Master Planning report from February, MemComm report from November 2015, MemComm report from February 2016, Historic District report from February.
3. Christina asked for a motion to approve the regular agenda. Tamara would like to add "moving funds" and "paying for the Surly meeting" to "Other Business." John Wicks motioned to approve the amended agenda. This was approved unanimously with one abstention.
4. Richard motioned to recommend that the Board amend the PPA bylaws to move the Annual Meeting from April to September. This was seconded and approved unanimously. It will be forwarded to the Board of Directors on the March agenda.
5. Given John Orrison's absence, the item reviewing the Nominations Committee was tabled until the April meeting.
6. Given Rob Nordin's absence, the conversation with Rob Nordin about fundraising was tabled until the April meeting.
7. Susan Larson-Fleming gave a review on the NRP Phase II remaining funds. All of the projects under the NRP Phase II plan have been fulfilled or there is not enough money left to complete the goals. There is \$17k that can be moved to the CPP program with a board vote. The committee discussed various questions and points having to do with the program and money.
8. The Committee discussed budget requests from various entities, including the Concert Committee and Glendale Committee. The committee reviewed the various line items, and the Richard motioned to forward the amended budget draft for 2016-2017 to the Board, this was seconded and approved with one abstention.

9. Christina reviewed some documents from the Neighborhood Community Relations Department that guide committee recommendations. No action was needed, but she did want to bring it to the Executive Committee's attention.
 - a. Does the recommendation fit PPA's mission/values/principles?
 - b. What kind of stakeholder participation has there been? (door-knocking, surveys, listening sessions, other)
 - c. Is there community engagement/leadership? (non-BOD, non-staff)
 - d. Has a budget been drafted?
 - e. Has funding been secured?
10. The format for the PPA Community and Board meetings can be confusing. Christina reviewed a possible new format for an agenda, and to have a quarterly community forum instead of monthly community meetings. Some City Councils have a community comment period for the Board meetings. The committee discussed the various pros and cons of a format shift. The committee voiced more favor in preserving the current format than a change.
11. In old business, there is no way to act on if the Glendale residents want PPA to write a letter to Cam Gordon to ask for Glendale Townhomes to be considered for Minneapolis Historic District status. Richard asked that this be removed from the agendas in the future since there is no data on what the Glendale residents want. This was seconded and approved unanimously, with one abstention. Eric asked Joe if there was a need to address this from the Historic District Committee's viewpoint, and Joe responded that he has been trying to work with the Glendale Committee and has a deadline of May 2016.
12. The PPA response to the MPHA Board of Commissioners is unable to be fulfilled until the Glendale Committee acts upon it, as was discussed in January. Richard proposed writing a letter to the Board of Commissioners acknowledging receipt of this letter, and telling them the letter has been forwarded to the PPA Glendale Committee. This was seconded and approved unanimously with one abstention. The letter will be sent to the Board of Directors for final approval, and will copy the Glendale Committee.
13. The Letter of Credit for the Utility Box Wraps is to be sent to Public Works. There needs to be a letter of credit from PPA to the City saying there will be people who will clean graffiti off the utility boxes. If PPA does not clean the graffiti off in a timely manner, the City will bill the PPA letter of credit. Eric moved to approve the letter and forward to the Board, this was seconded and approved unanimously with one abstention.
14. The Committee reviewed the PPA/PP2020/Prospect North Development Update that was on February 20th at Surly Brewing.
 - a. Good information, good format
 - b. Need to pass the hat
 - c. Need a sign-in table at the entrance
 - d. Need brand on the flyer
 - e. Information on flyer was vague (on purpose?)

- f. Exec didn't know that PPA was paying for part of the event, Tamara will be covering how it will be paid for. There was some confusion about the cost of the event and who would pay during planning.
 - g. Location does bring people out, but poses problems for people (and it is expensive)
 - h. Not much representation from Glendale
 - i. Look for another venue?
 - j. Very well run and rehearsed.
15. There was a petition from the Melbourne Ave SE residents wanting to rescind one-sided winter parking on the street. Cam Gordon sent an email relaying that not all Melbourne residents were engaged in the decision making process and they would like it rescinded. Tamara moved that the discussion be forwarded to the Board, this was seconded and approved with three abstentions.
16. Due to Bob Roscoe's absence the Conservation District discussion was tabled.
17. Pierre Wollette from the Prospect North Partnership has informed Christina that there is no cost to join the Partnership, they simply have to approve and sign an MOU and send a delegate and alternate to the monthly meetings. Richard moved to forward the conversation on joining to the Board. This was seconded and approved with one abstention. John Wicks and Jessica Buchberger are willing to serve as delegate and alternate, respectively.
18. The Zoning and Project Review Committee has reviewed the U of M response to the City of Minneapolis Comprehensive Plan. The letter outlines that with an increase in population density comes a need for more safety and police forces, and that the University would like the City to pay for the increase. The response letter from Z&PR will be on the April Exec agenda.
19. At the Development Update it became clear that the residents of Saint Paul on the west side of Highway 280 are not being represented by either PPA or the Saint Anthony Community Council. Due to geography, they would fit more in with Prospect Park activity than with SAPCC. Dick moved that this should be forwarded back into the Zoning and Project Review Committee. A conversation with representatives of the affected areas would need to be had before moving forward. Joe gave some background on the Emerald Gardens development. Joe Ring will contact Russ Stark to get the ball rolling. Jessica will contact Peter Wagenius to see if there is a contact list from the Surly Event. Christina offered an amendment to the motion to have Joe Ring reach out to Russ Stark. This was approved 5-1-1. The new amendment reads: The Zoning and Project Review Committee will take up the outreach to SAPCC and Joe Ring will contact Russ Stark. This was voted down unanimously with one abstention. Dick moved that this issue be referred to the Z&PR Committee to find way to work with the SAPCC Land Use Committee. This was seconded and approved unanimously with one abstention.
20. A representative from the Mississippi Riverfront Partnership has reached out to Prospect Park. She will be put on the agenda in May, Joe motioned that she be the only presenter at the May meeting. This was seconded and approved unanimously.

21. Tamara reviewed the motions to move funding around in account that PPA has with the City of Minneapolis. This would be \$15k from the Neighborhood Priorities Projects (NPP) and \$17k from the NRP Phase II
 - a. Richard moved to recommend the Board approve moving contracted NPP funds into the CPP grant. This was seconded and approved. The total of the contracted funds is \$4,720.76.
 - b. Richard moved to recommend the Board approve moving uncontracted NPP funds into the CPP grant. This was seconded and approved. The total of the uncontracted funds is \$11,807.91.
22. Tamara presented the cost of the Development Update at Surly. PPA's share is just under \$800. Tamara's plan to fundraise is: Tamara donates \$250 to PPA, which her employer will match 200%. PPA will come out ahead. This plan was seconded and approved unanimously.
23. John Cushing asked the Concert Committee be added to the agenda, and no one spoke against it. John presented a proposal that the Concert Committee join PPA as an official committee or task force. He reviewed that the free Summer Concert series has become a signature of the Prospect Park community. A suggestion came up that it be more a Community Events Committee. The committee would make their own charter. The discussion is going to be tabled until the Concert Committee can discuss their next move.
24. The committee reviewed the agenda for the Community and Board meetings.
25. The committee adjourned at 8:35pm.